

The Wilmington Township Mercer County Board of Supervisors met on January 2, 2024, in the township building. The reorganization meeting was called to order at 7:04 p.m. by Bryan Cummings, with Joseph Whiting in attendance. Guests present were Robert Steingrabe, Richard Wilson, Dotty Mariner, and Rick Black. The pledge to the flag was given.

Public Comment

Dotty Mariner requested the Board speak with PennDOT to get a traffic study done on Route 158 to lower the speed limit.

Mr. Whiting made a motion to appoint Robert Steingrabe as supervisor until the next municipal election, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes. Mr. Steingrabe joined the meeting at this time.

Mr. Steingrabe made a motion to appoint Mr. Cummings as chairman, Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes.

Mr. Steingrabe made a motion to appoint Mr. Whiting as vice-chairman, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes.

Mr. Whiting made a motion to appoint Cindy Black as secretary/treasurer/administrator, at \$25.00/hour, with 6 vacation days and paid holidays/special events when those holidays and events fall on a regular work day, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes.

Mr. Whiting made a motion to set the Treasurer's Bond at \$500,000.00, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to set regular office hours on Tuesday, Wednesday, Thursday, 7:00 am – 3:00 pm, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint the 3 supervisors as Administrator, Building and Grounds Maintenance, Public Works, and any other positions at the wages set by the auditors, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint the 3 supervisors and secretary as Roadmaster, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to set wages for laborer at \$20.00/hour with a 2 hour minimum for emergency call outs, and a minimum of 2 hours with time and a half on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, and Christmas Day, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to appoint William McConnell as township solicitor at \$160/hour, Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to adopt Resolution 2024-1 to appoint McGill, Power, Bell, and Associates to audit the 2023 township finances, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to appoint Patrick Kelley as township Sewage Enforcement Officer and Ken Rodgers as alternate SEO, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint Jeff Richardson of Richardson Inspection Services as township zoning officer & building code official, with a \$500.00 yearly mileage allowance for zoning work, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint John D R Byler as chairman of the vacancy board, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to set First National Bank as depository for township funds, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to pay any bills due between meetings, with those bills being included on the treasurer's monthly report, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to establish regular meetings for the second Wednesday of each month at 7:00 p.m. at the township building, starting in February. Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint Robert Steingrabe as the voting delegate to the state convention, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to authorize pay at the regular hourly wages for an 8-hour day for each day attended at state convention plus mileage and meals, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to authorize township employees to attend training with compensation and mileage expenses as allowed by law. Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to adopt Resolution 2024-2, appointing Anthony Vitril as member of the Zoning Hearing Board and James Caruso as alternate with both terms ending 12/31/2026, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint Robert Steingrabe as MCRCOG representative and Joseph Whiting as alternate. Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to appoint Cindy Black as representative to the Metropolitan Planning Organization, and Joseph Whiting as the alternate, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint Robert Steingrabe as representative for MCRPC and Sharen Brown as alternate, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to appoint Cindy Black as LCTCC delegate and Joseph Whiting as alternate, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to increase the pavilion rental rate to \$50.00, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to adjourn the Organizational Meeting at 8:17 p.m., seconded by Mr. Cummings.

Regular Meeting

Mr. Cummings opened the regular Board of Supervisors meeting at 8:17 p.m.

Public Comments

None

The December 13, 2023 meeting minutes were approved by a motion from Mr. Whiting, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to approve the treasurer's report, Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Communications

None.

Township Reports

There was nothing to report from the MPO, MCRCOG, and MCRPC meetings.

Unfinished Business

The township was awarded \$400,000 through the H2O grant. Ms. Black will speak to the engineer about getting costs for a phase one of the sewer project and schedule a sewer committee meeting.

A quote was received for the entry door replacements. Two more will be obtained.

New Business

The Planning Commission did not meet.

Mr. Whiting made a motion to adopt Resolution 2024-3 appointing Robert Steingrabe as the voting delegate and Joseph Whiting as the alternate to the joint seal coat meeting, making Coolspring Township the lead township and paying them accordingly for bidding expenses, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

A motion was made by Mr. Whiting to adopt Resolution 2024-4 to appropriate the truck and tractor purchases into the 2023 Budget, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to remove Rayburn Campbell and add Robert Steingrabe to the bank signature cards at First National Bank, seconded by Mr. Cummings. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to remove Rayburn Campbell and add Robert Steingrabe to the credit cards and automated fuel cards, seconded by Mr. Cummings. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to award the MCRCOG bids to Lane Enterprises for culvert pipe, Allegheny Mineral for limestone, Reed Oil for petroleum products, and Hei-Way for cold mix, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to pay the bills and payroll, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Public Comment

None

Mr. Whiting made a motion to adjourn the meeting at 8:56 p.m., seconded by Mr. Steingrabe.

Cindy Black, secretary