

The Wilmington Township Mercer County Board of Supervisors met on February 14, 2024, at the township building. The meeting was called to order at 7:00 p.m. by Bryan Cummings, with Robert Steingrabe in attendance. Joseph Whiting was absent but joined the meeting later. Guests present were Rick Black, Kevin Venasco, and Matthew Golden. The pledge to the flag was given.

#### Public Comment

None

The January 2, 2024 and January 30, 2024 meeting minutes were approved by a motion from Mr. Steingrabe, seconded by Mr. Cummings. Roll call vote: Bryan Cummings – yes, Joseph Whiting – absent, Robert Steingrabe – yes

Mr. Steingrabe made a motion to approve the treasurer's report, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – absent, Robert Steingrabe – yes

Joseph Whiting joined the meeting at this time.

#### Communications

PennDOT will perform a Speed Limit Engineering and Traffic Study on Route 158.

Matthew Golden requested a \$1000 donation from the township for 2023 and 2024. Library services were available to township residents during 2023 at no charge. A \$1000 donation to the library was budgeted for both years. Mr. Steingrabe made a motion to donate \$1000 to the library for 2023 and 2024, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Fell township requested a donation from the township to offset court costs while they appeal a decision on how land mines were permitted to be backfilled. The township decided not to donate at this time.

#### Township Reports

There was nothing to report for the MPO, MCRCOG, or MCRPC meetings.

#### Unfinished Business

Mr. Cummings made a motion to proceed with the entire sewer project per the engineer's recommendation and for Ms. Black to reach out to a 3<sup>rd</sup> party as she deems necessary to get an RFP ready, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to have the entry doors to the township building replaced by Jonathan Byler in the amount of \$3500, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

## New Business

The Planning Commission did not meet.

Kevin Venasco stated Wynfield Commons is planning a controlled burn along theirs and the township's property across the road in early spring. He asked permission to burn up to the township parking lot and remove branches off trees that hang over the condos. He also requested that the contractor doing the work be allowed to park his equipment in the township lot. The Board gave him permission for each of these matters.

Mr. Steingrabe made a motion to use 100 ton of sodium chloride in the Costars salt contract, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Steingrabe made a motion to adopt Fee Schedule Resolution 2024-5, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

The VFD audit was presented to the Board.

Mr. Steingrabe made a motion to send a letter to a resident that is in non-compliance with the junk and old vehicles being stored on his property and request it be cleaned up by March 31, 2024, seconded by Mr. Cummings. Roll call vote: Bryan Cummings – yes, Joseph Whiting – no, Robert Steingrabe – yes

Mr. Steingrabe made a motion to make direct deposit mandatory for all employees, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – no, Robert Steingrabe – yes

Mr. Steingrabe made a motion to adopt Records Disposition Resolution 2024-6, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

The March Schools will be every Thursday in March. An agenda will be forthcoming.

Ms. Black will order forks for the JD Tractor and look for a set for the Case Loader. Ms. Black will also inquire further about a belt/auger spreader for the F-600 and order after enough information is gathered.

Mr. Steingrabe made a motion to adopt an updated personnel policy to reflect the time clock and direct deposit requirements, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

The 2023 township audit was presented to the Board with no findings.

Mr. Steingrabe made a motion to sign the County Board of Elections Agreement, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Mr. Whiting made a motion to pay the bills and payroll, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe – yes

Public Comment

None

Mr. Steingrabe made a motion to adjourn the meeting at 8:56 p.m., seconded by Mr. Whiting.

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Cindy Black, secretary